



Heidi Mendenhall, *Executive Director*  
Tehama County Commission for Children and Families

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# First 5 Tehama Commission Meeting

Tehama County Department of Education  
1135 Lincoln Street, Red Bluff, CA 96080

**March 26, 2025 at 8:15 am**

## AGENDA

1. Call to Order and Introductions
2. Public Comment
3. Consent Agenda *(Action taken separately)*
  - 3.1 Meeting Minutes – January 29, 2025 **Action**
  - 3.2 General Warrant Register & Claims – January, February **Action**
4. **Public Hearing:** First 5 California 2023-2024 Annual Report  
[https://ccfc.ca.gov/pdf/about/budget\\_perf/annual\\_report\\_pdfs/FY%202023-24%20Annual%20Report\\_Final.pdf](https://ccfc.ca.gov/pdf/about/budget_perf/annual_report_pdfs/FY%202023-24%20Annual%20Report_Final.pdf)  
*The county commission has conducted the required public hearing on the State Commission's FY 2023–24 annual report, pursuant to Health and Safety Code Section 130140(d)(3).*
5. Committee Reports
  - 5.1 Administrative – Jayme Bottke, Chair
    - 5.1.1 Membership Update **Information**
    - 5.1.2 Personnel Report – Input for Executive Director Evaluation **Information**
    - 5.1.3 By-Laws Proposed change **Information**

**COMMISSIONERS** Jennifer Torres, Chairperson • Richard DuVarney, Vice Chair

Bekkie Emery • Delcie Strahan • Jayme Bottke • Michelle Kinner • Pati Nolen • Tiffany Dietz



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|-----|--|--------------------|
| 6.  | Strategic Plan Review  | <b>Information</b> |
|     | <i>The county commission has reviewed its county strategic plan, pursuant to the requirements of Health and Safety Code Section 130140 (a)(1)(C)(iii).</i>                     |                    |
|     | 6.1 Action Plan Approval   | <b>Action</b>      |
|     | 6.2 Action Plan Progress Update  | <b>Information</b> |
| 7.  | Systems Building Updates   | <b>Information</b> |
|     | 7.1 Association/ California Updates – Heidi Mendenhall   |                    |
|     | 7.2 Help Me Grow Case Management and Home Visiting Update -<br>Holly Rhodes & Jackeline Espinoza   |                    |
|     | 7.3 Executive Directors Report – Heidi Mendenhall  |                    |
| 8.  | Commissioner Updates as related to 0-5   | <b>Information</b> |
| 9.  | Reminder: <i>*Conflict of Interest Form 700 certification Due today</i><br><i>* Code of Ethics Training Due by May 1st</i>   |                    |
| 10. | Adjourn - Unless otherwise announced, the next meeting will be held on <b>April 30, 2025</b><br><b>@ Tehama County Department of Education, 1135 Lincoln Street at 8:15 am</b> |                    |

**Posted: March 21, 2025**

Communications received by the FIRST 5 TEHAMA, Tehama County Children and Families Commission and Commissioner Information Packets are on file at the Office of the Executive Director, 856 Johnson Street, Red Bluff. If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission Office at (530) 528-1395 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a). Any written materials related to an open session item on this agenda that are submitted to the Commissioners less than 72 hours prior to the Commission meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Commission Office, 807 Lincoln Street, Red Bluff, California, by appointment.

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