



Heidi Mendenhall, *Executive Director*  
Tehama County Commission for Children and Families

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# First 5 Tehama Commission Meeting

Tehama County Department of Education  
1135 Lincoln Street, Red Bluff, CA 96080

**December 11, 2024 at 8:15 am**

## AGENDA

1. Call to Order and Introductions
2. Public Comment
3. Consent Agenda (*Action taken separately*)
  - 3.1 Meeting Minutes – October 30, 2024 **Action**
  - 3.2 General Warrant Register & Claims – October, November 2024 **Action**
  - 3.3 First 5 Tehama Annual Report and Audit 2023-2024 **Action**  
AR1, AR2, AR3
  - 3.4 Disposal of First 5 Tehama Vehicle, 2002 Oldsmobile Alera GL **Action**
  - 3.5 Disposal of Canon, IR Advance C5235 Copy Machine **Action**
4. Postpartum Support, Circle of Hope – Laura Burlison **Information**
5. Committee Reports
  - 5.1 Administrative – Jayme Bottke, Chair
    - 5.1.1 Membership Recommendation **Action**
      - a. Re-appoint Michelle Kinner and Tiffany Dietz as Commissioners for another 3-year term

**COMMISSIONERS** Jennifer Torres, Chairperson • Richard DuVarney, Vice Chair

Bekkie Emery • Delcie Strahan • Jayme Bottke • Michelle Kinner • Pati Nolen • Tiffany Dietz



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- 6. Systems Building Updates **Information**
  - 6.1 Tehama County Library Literacy Focus – Alicia Meyer
  - 6.2 Executive Directors Report – Heidi Mendenhall
  
- 7. Commissioner Announcements **Information**
  
- 8. Adjourn - Unless otherwise announced, the next meeting will be held on **January 29, 2025 @** Tehama County Department of Education, 1135 Lincoln Street at **8:15 am**

**Posted: December 6, 2024**

*Communications received by the FIRST 5 TEHAMA, Tehama County Children and Families Commission and Commissioner Information Packets are on file at the Office of the Executive Director, 807 Lincoln Street, Red Bluff. If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission Office at (530) 528-1395 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a). Any written materials related to an open session item on this agenda that are submitted to the Commissioners less than 72 hours prior to the Commission meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Commission Office, 807 Lincoln Street, Red Bluff, California, by appointment.*

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